

DfE release 'Supporting pupils at school with medical conditions' guidance

The DfE have issued statutory guidance ahead of the new legal duty on school governors/ proprietors/ management committees to support pupils with medical conditions.

Although this duty does not come into force until 1 September 2014, the guidance has been released now to allow schools the opportunity to put relevant changes into place before the return to school in the Autumn Term.

The guidance came into being after recognition that most parents who have children with medical conditions raise concerns that their child's health would deteriorate when they attend school and replaces previous guidance on 'Managing Medicines in Schools and Early Years Settings' published in March 2005.

The aim of the new duty is to ensure that pupils with medical conditions, both physical and mental, are properly supported so that they can play a full and active role in school life, remain healthy and achieve their full academic potential.

Further detail schools and other educational settings may need to consider include:

- the development of a 'Supporting Pupils with Medical Conditions Policy' – look out for our new model coming soon;
- information on policy implementation e.g. named person who bears overall responsibility for the policy, commitment to inform all relevant staff about those with conditions, cover and supply teacher briefing arrangements; risk management arrangements; Individual Health Care Plan (IHCP) monitoring etc.;
- clear procedures to be followed regarding the notification to school and management by school of medical conditions, including transitions, self-management by pupils, recording, dealing with emergencies etc.;
- clear information on the role of an IHCP in supporting pupils, including who is responsible for their review and development and
- steps to eliminate unacceptable practice as detailed in the guidance.

To assist schools in complying with this new duty, KAHSC will be organising a number of 2-hour awareness training sessions during the Autumn Term. In the meantime, if anyone has any queries, KAHSC are here to help.



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Tick-ing time bomb?

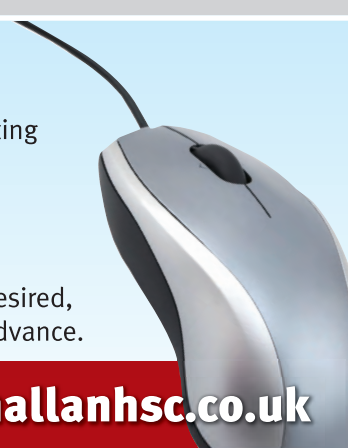
Coming Soon – Online Training Records Module.

Watch this space for a release date for our new Online Training Records Module currently under development on our website.

Not just designed to support leader competence in tandem with our online educational visits reporting module, all types of educational settings will be able to create staff profiles and training records.

Three months before the qualification expires, the school and the individual member of staff (where they have their own website login) will be alerted to the fact that they need to refresh.

Not only will settings be able to hold a permanent and secure online record of staff training across the board, including scanned copies of certificates as desired, but can use the month by month calendar view and the expiry alerts to plan staff training well in advance.



Myth: Separate ‘Young person’s risk assessments’ should be provided by work experience placements detailing processes in place to mitigate risk.

Busted: Although this is a commonly held view, it is in fact incorrect. There is no requirement for an employer to complete risk assessments specific to young people. The employer should be made aware of any specific issues relating to the student and should be able to satisfy the placement organisers that arrangements are in place. The HSE have issued guidance which makes clear what is required – find it on the KAHSC website.

Myth: A school is banning snacks of fruit or rice cakes due to the Health & Safety risk to children with food allergies.

Busted: Schools do indeed need to have procedures in place for managing pupils with food allergies; however a complete ban of such snacks goes against the principles of encouraging pupils to learn to manage their own allergies – an important lesson for a world which is not allergen-free!

Myth: A primary school governor insists that for ‘Health and Safety reasons’, bamboo canes used in the school garden have ping pong balls attached to the top to prevent children impaling themselves.

Busted: There is no requirement in health and safety law for cane toppers to be used. The Royal Horticultural Society guidance recommends that they be used for canes which are lower than 1.8 metres to avoid the risk of eye injuries. This suggestion is a sensible one however the school should make it clear that this is not a ‘health & safety requirement’ but is just plain common sense.

Myth: No hot drinks on school trips policy due to Health & Safety.

Busted: Health & Safety legislation does not prevent hot food or drinks in children’s packed lunches either in school or on trips. If schools feel it necessary to enforce such policies they should be properly communicated to parents rather than blame Health & Safety, particularly in cases where rules appear to be different in school versus on trips.



Autism and online safety: new toolkit launched for secondary schools

At the beginning of June, Childnet launched the STAR Toolkit, a new online safety resource that offers practical advice and teaching activities to help secondary schools explore internet safety with young people with autism spectrum disorders (ASD).



The Toolkit aims to increase the online safety knowledge of educators and empower them to support their learners to use the internet safely and positively. It is designed to assist teachers in educating their pupils with ASD about the internet and safeguarding them against online risks. The four sections SAFE, TRUST, ACTION and RESPECT all feature the concept of friendship and emphasise the importance of finding the balance between online and offline interaction. At the same time, the resource is continually promoting a positive, fun and safe experience for young people with ASD. The online resource includes a forum to encourage educators to share their teaching ideas and how they have used and adapted the STAR Toolkit in their educational setting. This will provide a platform for sharing best practices in online safety for those working with young people with ASD.

Visit www.childnet.com/resources/star-toolkit for more information.

Legionella in Schools – Training

The recent training sessions on controlling Legionella in Schools have been a resounding success with most courses over-subscribed. Check out the News page of our website for more dates in the future - subscribers will be alerted direct in the usual way.



BS4163: 2007 Health and safety for design and technology in schools and similar establishments - Code of Practice

This British Standard document is currently in the process of being revised. Once the revisions have been completed BSI will run a public consultation process, giving users and others the chance to comment on the draft and suggest possible changes or further updates. The new Standard is expected to be released towards the end of 2014.

KAHSC will keep schools informed as to the revised Standard’s progress.

In Court....

Edinburgh City Council has been fined after a 15 year old girl fell more than five metres as teachers attempted to free her from a broken down lift. She was in the lift with 3 other pupils when it stopped between floors. She called the school office from her mobile phone and was told to remain calm and await rescue. Rather than call the emergency services, teachers and the school janitor decided to use the lift key to open the doors and get the pupils out. After forcing the doors open they could see that the bottom third of the lift was visible and so they began to assist the pupils to lower themselves down to the corridor. As one of the pupils attempted to drop to the floor however she fell through the gap between the bottom of the lift and the floor, falling down the lift shaft to the basement five metres below. She sustained three fractured vertebrae, bruising to the lower back and a sprained wrist.

The HSE investigation found that Edinburgh City Council had failed to provide staff with sufficient instruction, information and training on how to deal with such situation and no suitable risk assessment had been carried out. They were fined £8,000 after pleading guilty to breaching Section 3 of the Health and Safety at Work Act 1974.

Edinburgh school pupil killed in wall collapse

A 12 year old pupil died in April 2014 after a freestanding 'modesty wall' in the changing rooms at Liberton High School, Edinburgh collapsed while she was standing beside it. When interviewed, several children told that the changing room wall, which acted as a partition between the changing room and the shower area, was widely known to be wobbly and had been like that for months.

As a precaution, similar walls in schools in Edinburgh have been inspected as a matter of urgency. A full building survey was carried out of the school itself prior to their reopening following the incident. In a 2012-13 survey there were no concerns raised over the wall in question.

The incident is being investigated by the HSE and Police Scotland.

Salford City Council were found to be in breach of the Health and Safety at Work Act 1974 after a six year old boy severed three finger tips in a school gate.

The gate, when closed, had an 8cm gap at the side, however when open there was no gap at all and opening resulted in a guillotine effect. The child, who is autistic and has learning difficulties, got his hand caught in the gate as a teacher opened it to let other children through. He severed three finger tips and the middle finger was cut off at the first knuckle. Two of the tips were reattached at hospital, but he was left with an amputation injury and reduced use of his hand.

The HSE found that Salford City Council had not acted after a 2004 report highlighted the risks of young children trapping their fingers in the gate and advised that fitting low-cost guards would have prevented the injury.

They were fined £20,000 and told to pay costs of £3,632.

At a **Bradford School**, a PE Equipment Manager suffered multiple fractures after falling nine metres from a climbing wall resulting in the HSE finding serious safety failings at the school.

The Manager was involved in helping with student lessons and had learnt the basics of climbing a rigged wall and belaying techniques. He was rigging the wall for a lesson, with a colleague on the ground belaying to add rope and keeping the amount of loose rope to a minimum which would mean only short drop if the climber slipped. However the technique failed and he fell to the gym floor below breaking his forearm, fracturing two vertebrae and biting through his tongue. There were no mats or padding and he was not wearing a helmet.

The HSE found that management of the wall and the safety system was almost non-existent and the competence of staff using the wall and providing instruction to others was an after-thought and not effectively put in place.

The school was fined £5,000 and ordered to pay costs of £7,500 for breaches of the Health & Safety at Work Act 1974.

STOP PRESS

New Legislation governing the standard of food served in English schools comes into force in January 2015.

The following documents are available to download from our website:

- Guidance
- Checklists
- Posters/wall charts

Be safe in the Sun this Summer!

It's that time of year again and hopefully we will be enjoying some much needed sunshine!

Details of the 2014 Cancer Research UK and NIVEA Sun Campaign - 'The Sun has got his hat on' and how to stay safe this Summer go to www.sunsmart.org.uk



MPs call for end to Asbestos 'time bomb' in schools

MPs in the All Parliamentary Group on Occupational Health and Safety have updated their 2012 report on Asbestos in schools.

The report concludes that there are some serious deficiencies in the management of asbestos in schools and calls for the phased removal of asbestos from all schools with priority given to the most dangerous materials.

The report recommends better standards of asbestos training to be set, a trial to develop a system of widespread air testing in schools, and annual updates to parents, teachers and support staff. It also asks that proactive inspections of asbestos management be reinstated with the data collected centrally.

The MPs say that what is needed is *“a long term strategy aimed at eradicating the problem altogether. The longer the issue remains the more people will be exposed...”*

Many schools have recently had an Asbestos Re-Inspection Survey carried out by Eton Environmental Services. It is important that, when the completed survey is received, it is checked for any areas that were not reasonably accessible during the initial survey and that arrangements are made for such areas to be re-visited in order to complete the survey.

If, when you have down-loaded your Re-Inspection Survey from the Atrium Property Portal you would like KAHSC to analyse it and update your Asbestos documentation please forward a copy of the report, along with your current CAD Plans, to Kym Allan Health and Safety Consultants Ltd., 3-4 Citadel Row, Carlisle CA3 8SQ or e-mail to helen.blamire@kymallanhsc.co.uk



Lifesaving Defibrillators

DfE announce plans to help provide schools with lifesaving defibrillators

The Department for Education are currently working to identify a supplier who will offer defibrillators, which usually cost around £1,000, at a competitive price to schools. It is planned that this deal will be finalised in time for the start of the Autumn Term 2014.

The Department of Health estimate that 88 children die per year of sudden cardiac arrest which can happen to anyone who may or may not have been diagnosed with a cardiac condition. A defibrillator can make the difference between life and death.

In November 2012, 12 year old Oliver King died from Sudden Arrhythmic Death Syndrome (SADS) during a school swimming lesson. It was felt that had a defibrillator been available Oliver's life could have been saved.

Schools Minister Lord Nash said *“There is nothing more important that keeping children safe at school...By securing defibrillators at a reduced price, schools will find it much easier to install these potentially life-saving devices. We hope schools right across the country will take advantage of this”.*

Guidance on defibrillators is contained in the statutory guidance 'Supporting pupils at school with medical conditions' which comes into force 1 September 2014 and is available to download from KAHSC website.

KAHSC On-line Accident Reporting Module

Improvements have been made to the KAHSC on-line Accident Reporting Module which is available for use by all schools with member access to our website. As well as recording the accident or incident details, you can now attach documents to the accident report. Documents could include witness statements, photographs, plans or sketches of the accident location, investigation reports etc. In the event of a claim for compensation at a later date, such documents could prove invaluable and the system now allows all such supporting documents to be held securely in one place. Please note – Community and Controlled Schools are welcome to use the on-line accident reporting module but must continue to report as necessary to the LA.



Survey suggests that children are put off by competitive sport

A survey conducted by Marylebone Cricket Club and the charity ‘Chance To Shine’ found that 64% of 8–16 year olds would be ‘relieved, not bothered or happier’ if the competitive element of sport was removed. Of the children surveyed, 84% did believe that the experience of winning and losing was important but they would prefer to play sport for fun.

‘Chance to Shine’ aim to reverse the decline in participation in cricket in schools. In 2005 less than 105 schools played cricket. They want to link cricket clubs with local schools, pay qualified coaches to deliver cricket sessions and matches and encourage children to play and watch cricket at their local club.

Their Chief Executive Wasim Khan responded saying “It is worrying to see that so many children would be relieved to see competition removed from sport...We want to teach children the importance of playing sport competitively and fairly and for them to see the benefits that it can bring to their lives”.

For further information on participating clubs and schools in your area visit www.chancetoshine.org and enter your postcode.

Product Recalls

Where we become aware that a manufacturer has recalled a piece of equipment which may have been purchased by subscribing schools and other settings we will make you aware of the issues. Full details of the issues below can be found on the KAHSC website.

Bush/Haier Washing Machines

Issue: Washing machine control panel can overheat and catch fire. Models affected:

Models sold between 2007 and 2011 (details of affected model numbers can be found at www.recalluk.com or on the KAHSC website).

What to do: If you think that appliances in your school may be affected stop using the washing machine immediately

and contact 0800 888 6124 to arrange for your machine to be repaired.



Russell Hobbs Combination Microwave Oven

Issue: An internal component may overheat and catch fire.

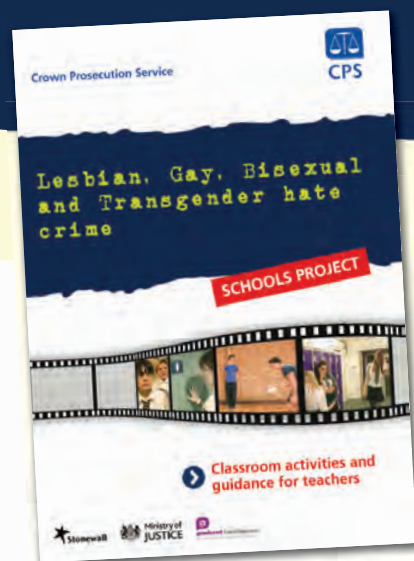
Models affected: HOB CJ/AL28 sold exclusively by Currys between February 2006 and May 2011 (model number can be found on the back of the microwave).

What to do: If you think that appliances in your school may be affected immediately unplug and stop using it. The microwave can be returned to your nearest Curry’s PC World store for a replacement/refund or call 0800 077 8019 to arrange for your microwave to be replaced. Proof of purchase is not essential.

Further product safety notices can be found at www.esc.org.uk/public/guides-and-advice/product-recalls

CPS launches anti-hate crime campaign in schools

The Crown Prosecution Service (CPS) has launched a new campaign in schools to help tackle homophobic and transphobic abuse – known as ‘Hate’ Crime. Any criminal offence committed against a person or property that is motivated by hostility based on a person’s disability, race, religion, gender identity or sexual orientation is a hate crime. The CPS has joined forces with the Ministry of Justice and Stonewall, the lesbian, gay and bisexual charity to bring an educational resource pack to schools with the aim of teaching young people about the impact of homophobic and transphobic bullying and its potential consequences. The ‘Lesbian, Gay, Bisexual and Transgender hate crime’ pack (LGBT) is backed by the National Union of Teachers and contains a DVD and lesson plans to help teachers address bullying. It is hoped that the products will give victims the confidence to report such abuse and most importantly deter offending by educating in the potential legal consequences for perpetrators.



The pack is available to download from www.cps.gov.uk/northwest/get_involved/hate_crime/school_projects_lgbt_hate_crime.



‘Making Sense of Safeguarding’ Conference 2014

Last month we held our third ‘Making Sense of Safeguarding’ Conference at North Lakes Hotel, Penrith.

The day was a huge success, with more than 80 delegates attending from Pre-school to Further Education establishments.

We started the day with a keynote speech from David Brown HMI, National Ofsted Lead for ICT who spoke about Inspecting Safeguarding and in particular E-Safety. The aim of this was to go through the inspection process providing insight into what inspectors are looking for, possible evidence sources, and how they identify outstanding, good and inadequate practices. The afternoon kicked off with Helen Chandler of The Disclosure and Barring Service whose speech included the definition of Regulated Activity and the types of activities which are eligible, Referrals and Barring and an explanation of the Update Service which was launched in June 2013.

This year’s program of workshops included:

‘Keeping Children Safe in Education’ from Carolyn Eyre, Safeguarding Training and Development Consultant, who explored the implications of the new DfE statutory guidance of the same name and how its changes impact on safeguarding in schools, including Safer Recruitment and Child Protection arrangements. This workshop was very well received with comments like *“Thoroughly enjoyed workshop ... Delivered very well and kept interested throughout”*. *“Very informative, the speaker was very engaging and interesting. Things are changing so quickly and this gave me information to take back to College”* and *“Carolyn had fantastic knowledge and it would be useful to hear a lot more from her”*.

‘Safeguarding in an Online Landscape’ aided by Ken Corish from the South West Grid for Learning and abetted by Jeff Haslam looked at how to meet the challenges presented by the increasing on-line environment and the influence this has on behaviour, statutory requirements & services and resources. Everyone who attended this session had nothing but praise for the style and content and were left wanting more! Just some of the glowing comments were *“Excellent, this was fantastic I will go away feeling well armed and prepared to tackle e-safety now!”* *“Very clear and very engaging. I now have loads of ideas and resources to use back at school”*.

Our third workshop topic dealt with death in the school community presented by iAB Consultant Linda Rundle and identified considerations, actions and resources available to schools when coping with the death of a pupil, related adult or staff member. As can be imagined this is a particularly difficult issue to explore and delegates were impressed by the sensitive manner in which Linda presented information *“Difficult subject delivered with sensitivity – thank you”*. *“Feel more prepared on how to cope if things did happen at school”*. *“I could listen to this lady all day long!”*

And finally our very own Penny Gosling delivered sessions looking at the impact of new technologies on the health and well-being of children and young people, exploring how their use of computers, tablets, smartphones etc. differs from what is acceptable for adults in the workplace and how this could have an impact later in life. Many delegates felt that some of the points which Penny made during her workshops could not only be applied to children’s usage of technologies but also to their own lives *“Thank you, gave me food for thought especially using technology before going to bed and the correct position children are using the technologies”*, *“Excellent – really valuable. Made me think, lots to take back to discuss at school”*.

By popular demand we will be arranging training sessions as ‘follow-ons’ from some of the workshops in the Autumn/Spring Term. Watch this space for dates and further details.

Planning is already underway for next year’s ‘making Sense of Safeguarding’ Conference, on Thursday 16 April 2015 – if you have any burning desires for workshop topics please let us know.



Star Performers

Yet again we have been impressed this term by the high scores being achieved in County Council Health & Safety Audits with so many schools achieving over 95%.

Our Star Performers this issue are:

- Bookwell Primary School, Egremont
- Bransty Primary School, Bransty, Whitehaven
- Upperby Primary School, Carlisle
- Boltons C of E School, Wigton
- Ennerdale and Kinniside School, Ennerdale
- St Michael’s Nursery and Infant School, Workington

A massive congratulations to you all – it is so encouraging to see everyone working hard to achieve such a high standard of safeguarding, health, safety and welfare in schools.

Important Document Updates

In April/May 2014 Ofsted reviewed the following Section 5 briefing documents:

- Inspecting Safeguarding
- Inspecting Equalities
- Inspecting e-safety
- Inspecting extended school provision
- Inspecting faith schools
- Inspecting primary school PE and school sport: new funding
- Additional provision to manage behaviour & use of exclusion
- Conducting inspections of children's homes
- Pupils with medical needs
- Registered EY provision managed by governing bodies



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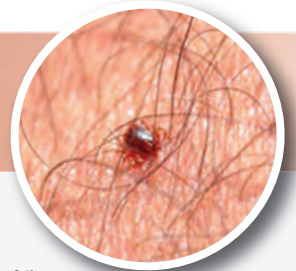
Keeping Children Safe in Education

This DfE guidance published in April 2014, makes mention of a number of good and best practice documents which schools and colleges should refer to when considering their own safeguarding and child protection policies and procedures, all of which are available to download from our website:

- Ofsted, **'Safeguarding in schools: best practice'**; and
- Ofsted, **'Best practice in safeguarding in colleges'**;
- Office of the Children's Commissioner for England report, **'You have someone to trust – outstanding safeguarding practice in primary schools'**; and
- Office of the Children's Commissioner for England report, **'Feeling safe, keeping safe: good practice in safeguarding and child protection in secondary schools'**.

Ticks

Zoology experts have warned that an epidemic of ticks may hit Britain this summer after a mild, wet winter gave them perfect breeding conditions.



Ticks are tiny spider-like arachnids that feed on the blood of birds and mammals and can be found in woodland and long grass where they especially like to feed on deer.

Ticks are very small and bites are not painful, so those bitten may not realise one is attached, however, there is a higher risk of infection with Lyme Disease if it remains attached to skin for more than 36 hours.

Reduce the risks by:

- being aware of ticks and where they live
- keeping to footpaths and avoiding long grass
- wearing appropriate clothing (long-sleeve shirt and trousers tucked into socks)
- wearing light-coloured fabrics to make it easier to spot a tick on clothing
- using insect repellents
- inspecting any bare skin and clothes for ticks immediately after being outdoors (trying not to take them indoors)
- asking parents to ensure the scalp and skin folds are checked before bed (armpits, groin, waistband etc.)
- seeking professional medical help within 24hrs if unable to remove a tick entirely.

To remove ticks use needle-nosed tweezers and wear gloves/hold a tissue to avoid touching it:

- Grab the tick as close to the skin as you can - gently and slowly pull straight up until all parts are removed – careful not to squeeze the tick at the same time.
- Do not twist or jerk the tick - this may cause infected mouthparts to break off in the skin.
- Clean the bite area with soap and water or an antiseptic wipe and wash hands thoroughly.
- Tell the bitten not to scratch – it causes more swelling and increases the chance of infection!

Using petroleum jelly, alcohol or a lit match to remove a tick does not work. Staff must be confident when removing ticks, advise parents to remove it or seek professional medical help to do so. This YouTube video is a great animation of how to remove a tick www.youtube.com/watch?v=owotB38WrRY but this one is a live tick removal from a person's leg! - www.youtube.com/watch?v=27McsGuL2Og

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Health and Safety Courses 2014

Check out the wide range of information below to find a course that suits your training needs.

Course and information	Date	Venue	Course fee
Legionella Awareness Training (2 Hrs.) An essential 2 hour course delivered by a member of the Legionella Control Association (LCA). This training aims to ensure that all schools have access to up-to-date information relating to Legionella and its management.	1 July 2014 1-3pm	Barrow VI Form, Barrow in Furness	£50.00 + VAT per person
	3 July 2014 1-3pm	Lane End Farm, Milnthorpe	KAHSC subscribers £30.00 + VAT per person
ADDITIONAL DATE Asbestos Awareness Training (3 Hrs.) Delivered by Chris Earley of CWE Asbestos Consultants, this course provides delegates with an overview of what asbestosis, where it can be found, its effect on health and legal responsibilities in managing asbestos in schools	2 July 2014 1-4pm	Workington Golf Club, Workington	£80 + VAT per person KAHSC subscribers £70 + VAT per person
Managing Allegations (2 ½ Hrs.) Delivered by Lynda Maudlin, Independent Consultant Social Worker, the aim of this course is to provide knowledge with regards to the procedures and good practice to be used when dealing with allegations against staff and other adults who work with children.	30 Sept 2014 5-7.30pm	Carlisle Area	£60 + VAT per person
	1 Oct 2014 5-7.30pm	West Cumbria	
	2 Oct 2014 5-7.30pm	Eden Area	KAHSC subscribers £50 + VAT per person
	6 Oct 2014 5-7.30pm	Kendal Area	

Also coming Autumn 2014/Spring 2015.....

Health & Safety for Governors (2 Hours) – As relevant to existing Governors as it to new ones, this course provides an overview of the H&S responsibilities of Governors including what safeguarding really means and involvement in policy making.

Educational Visits Coordinator (Full Day & Half Day Refresher) – Essential OEAP Accredited course looking at roles, responsibilities, risk management, best practice and current hot topics.

DSE Assessor (3 Hours) – This session will equip you with knowledge of the law as well as an understanding of how the use of DSE can cause ill-health, how to prevent it, how to assess colleagues and how to solve problems.

NEW Supporting Pupils at School with Medical Conditions (2 Hours) – This course aims to assist governors and school staff in ensuring that pupils in school with medical conditions are properly supported so that they have full access to education, including school trips and physical education and can achieve their academic potential.

NEW Health & Safety for Head Teachers (1/2 Day) – A half day course for newly appointed and existing Head Teachers providing up-to-date information and guidance on how to fulfil their H&S responsibilities.

NEW Safeguarding Training with Carolyn Eyre, Safeguarding Training and Development Consultant.
Details to be confirmed.

Also available on request

- Visits Emergency Planning
- Work at Height
- Risk Assessment
- Manual Handling
- COSHH

If you wish to book a place on one of our courses or require further information please contact us on 01228 210152 or alternatively email julie.smithson@kymallanhsc.co.uk

